COMMUNICATIONS WORKERS OF AMERICA

LOCAL 6372

MISSOURI / KANSAS

(Affiliated with AFL\_CIO)

Standard Operating Procedure for CWA Local 6372

As of September 19th 2014

1. Flowers $50 in State and $75 out of State, $50 memorial or Bible (Catholic, Protestant, Enduring Comfort, African American Heritage at [http://www.umemorial.com](http://www.umemorial.com/)) shall be sent in the event of a member’s or retired member’s Spouse, Child, Stepchild, Mother and/or Father.
2. Mileage paid by the Local shall be .30 per mile.
3. Per Diem shall be paid at $30 per day.
4. Receipts are required for all motel, airfare and public transport to and from the airport only. (A rental car will be at the expense of the member.) Personal vehicle can be used instead of taking public transportation with the cost not to exceed public transportation cost at the e-board’s discretion.
5. Salary- the Local will pay officers as follows. President $150 per month; Vice-Presidents $100 per month; Treasurer $100 per month; and Secretary $100 per month.
6. Retirement meal and CWA approved Jewelry benefit shall be reimbursed up to $400 maximum, with receipts. To be used within one year of retirement date unless an extension is approved by the E-Board.
7. Amendments to these practices may be amended by majority vote at the annual stewards’ meeting.

